

CONTRACT & SPACE RESERVATION FORM

Bead & Art Glass Fest

November 16-17, 2007 • Orlando, Florida
Orange County Convention Center

PLEASE PRINT

A countersigned copy of this contract
confirming your space and an Exhibit Kit will be mailed to you.

FOR OFFICE USE ONLY

Confirmed Space _____

Event Code: **E04407** Acct # **044** Exhibitor # _____

Accepted by Show Management _____

Date _____

Address all Applications to:

Offinger Management Co. • 1100-H Brandywine Blvd • Zanesville OH 43701-7303

Ph: 740.452.4541 • Fax: 740.452.2552

Email: BeadandArtGlassFest@Offinger.com

Please fill in boxed areas

Previous exhibitors must have contract and deposit in by January 8, 2007 to be eligible for assignments based on priority points. After this date, assignments are made on a first-come, first-served basis.

1 PLEASE RESERVE FOR US

Spaces:	#BOOTHS	RATES
• 10' x 10'		@ \$ 895 = _____
• Each Additional 10' x 10'		@ \$ 795 = _____

TOTAL AMOUNT DUE: (U.S. Dollars. Due 45 days before show.) = \$ _____

Less Deposit Enclosed: (50% minimum required with contract. Contracts received without deposits will not be assigned space.) - \$ _____

Balance Due: (10% additional will be added to balance due if not paid in full 45 days prior to show. Full payment due October 2, 2007.) = \$ _____

FOR OFFICE USE ONLY

Rcvd _____ Amt _____ Ck# _____ Ackd _____

2 THIS CONTRACT IS IN THE NAME OF (to appear in the Show Directory)

Your Name _____

Company _____
Company names may be abbreviated.

Mailing Address _____

City, State _____

ZIP+4 _____ Nation _____

Phone () _____ Toll-free # () _____

Fax () _____

Email _____ @ _____

Web _____

Completing this form serves management notice that you agree to be contacted by mail, phone, fax and/or email.

3 METHOD OF PAYMENT (payment due at time of order)

☐ Company Check ☐ Cashier's Check/Money Order (Make checks payable to Offinger Management Co.)

☐ Debit Card ☐ Credit Card ☐ American Express ☐ Discover ☐ MasterCard ☐ VISA

All payments in U.S. funds drawn on U.S. banks. \$25 fee charged for returned checks.

Credit Card Account # _____

Exp. Date _____ Amt. charged \$ _____

Cardholder's Name (Print) _____

Authorized Signature _____

☐ Please charge my balance due on the credit card above on October 2, 2007.

PLEASE SIGN CONTRACT AT THE BOTTOM

4 SPACE CHOICES: I would like the following spaces or close as possible to them: 1. _____ 2. _____ 3. _____

I prefer **NOT** to be located near (not guaranteed) _____

I prefer **TO BE** located near (not guaranteed) _____

PRODUCT INFORMATION: Describe products to be displayed in **25 words or less** (circle trade names - please print): _____

Names of those in attendance: _____

SPACE SIGN: Sign should read: Exhibiting Company's Name _____ City, State _____

(29 Characters — Maximum)

5 PLEASE READ AND SIGN

• The undersigned agrees to abide by the Conditions, Rules and Regulations of the Show as set forth here and in the Exhibit Kit issued in advance of the Show. Acceptance of this contract binds us to the payment as set above. Deposits are nonrefundable if assignments are made. No refunds within 45 days of the Show's opening date. We understand Management reserves the right to; contact us by the email address above; demand release of our space, for failure of ourselves or our representatives to conform to the rules; reallocate space; offer requested space when available; and reject any and all applications.

• All notices of exhibit space cancellation must be submitted to Management in writing and will be officially dated when received by Management. Cancellations may be accepted at the sole discretion of Management. Under all circumstances, Management retains the right to sell any space cancelled by exhibitor. There is a \$100 processing fee for all cancellations.

• In the event of cancellation of the Show due to fire, strikes, act of God, government regulations, or any cause beyond control, the Management shall determine an equitable basis for the refund of such portion of Entrance, Publicity, Directory and Exhibit Fee as is possible, after consideration of expenditures and commitments already made. Refunds shall be made solely at the discretion of the Management.

• OFFINGER MANAGEMENT CO., ITS OFFICERS, AGENTS AND EMPLOYEES EXPRESSLY DISCLAIM ANY AND ALL LIABILITY FOR ANY LOSS, DAMAGE, OR INJURY TO PERSON OR PROPERTY SUSTAINED BY AN EXHIBITOR, HIS AGENTS, OR ANY OTHER PERSON,

CAUSED BY FIRE, THEFT, WATER, ACCIDENTS OR IN ANY OTHER MANNER, WHETHER CAUSED BY AN ACTOR FAILURE TO ACT, EITHER INTENTIONALLY OR NEGLIGENTLY CAUSED BY CONDUCT OF OFFINGER MANAGEMENT CO., ITS OFFICERS, AGENTS AND EMPLOYEES, OR BY A PARTY OR PARTIES OTHER THAN OFFINGER MANAGEMENT CO., ITS AGENTS OR EMPLOYEES. THE UNDERSIGNED EXHIBITOR HEREBY AGREES TO FULLY INDEMNIFY AND HOLD FOREVER HARMLESS OFFINGER MANAGEMENT CO., ITS OFFICERS, AGENTS AND EMPLOYEES FOR ANY LOSS, DAMAGE OR INJURY SUSTAINED BY AN EXHIBITOR OR ANY OTHER PERSON CAUSED BY FIRE, THEFT, WATER, ACCIDENTS OR IN ANY OTHER MANNER, RESULTING FROM THE ACT OR FAILURE TO ACT OF THE UNDERSIGNED EXHIBITOR, HIS AGENTS OR EMPLOYEES, OR OF THE SPONSORING ORGANIZATION, ITS OFFICERS, AGENTS AND EMPLOYEES, OR BY ANY OTHER PARTY OR PARTIES.

• Exhibitors will display only merchandise regularly sold by them and listed in above description. **No space may be shared or sublet.** Failure to list and pay fees for any and all displayed by exhibitors shall be deemed cause for cancellation of space.

• Exhibits must remain intact until the closing of the Show. All sales gimmicks, promotions and giveaways must be approved by the Management. Soliciting of trade must be confined to within your own exhibit booth.

• With my attendance at this event, I realize that I and/or my products may be included in publicity photos. I hereby give my consent to the event's producers to use in future promotional materials any such photos and/or comments.

CLIENT'S NAME (please print) _____ CLIENT'S AUTHORIZED SIGNATURE _____ DATE _____